

SELCP Time Off Policy Appendix

Appendix 1 – Annual Leave Entitlements

SELCP Annual Leave Entitlement			
Years of Service	Entitlement Days (Excluding Bank Holidays)	Entitlement in Hours (Excluding Bank Holidays)	Entitlement in Hours (Including Bank Holidays)
Year 1	29	214.6	273.8
Year 2	30	222	281.2
Year 3+	31	229.4	288.6

SELCP Service Managers Annual Leave Entitlement (Excluding Bank Holidays)		
	Service under 10 years	Service 10 years and over
Service Managers	31	34
Assistant Directors	31	34
Chief Officers (DCX)	33	36
Chief Officers (CEX)	34	37